

## Member Development Group

At a meeting of the Member Development Group held on 14th October 2021  
held remotely via Microsoft TEAMS

**Present:** Councillors V. Begg, J. Bradshaw, B. Gilligan, T. McDermott, J. Stockton, A. Teeling, D. Thompson and P. Wallace.

**Officers:** K. Mackenzie and A. Scott.

**Apologies for absence:** Councillors I. Bramwell, M. Ratcliffe and T. Stretch.

<b>MDG 7</b>	<b>NOTES OF THE LAST MEETING</b>	
	<p>The notes of the last meeting held on 15 July 2021 were approved as a correct record.</p>	
<b>MDG 8</b>	<b>REVIEW OF CURRENT PERFORMANCE AGAINST TARGETS</b>	
	<p><b>LOD2 – Number of Members with a Member Action Plan (MAP)</b></p> <p>The Number of Members with a MAP to date since the election of May 2021 was 54. MAPs had been sent to all newly elected Members for completion. The other 45 Members would also be sent MAPs for their annual review.</p> <p><b>LOD3 – Percentage of Members attending at least one organised training event in the current financial year.</b></p> <p>Since April 2021, 76% of Members had attended at least one training and development event. The target was 100% for the year 2021-2022. Some face to face training could resume later on in the year should this be possible, with a blended learning approach on offer. It was noted that the flexible approach was proving very successful with take up of courses.</p> <p>Members had recently attended virtual training sessions on Emergency Planning, Code of Conduct, Local Government Finance and Employment Appeals.</p> <p>The Group noted the increased uptake in training sessions using Teams, and noted that a hybrid approach was working well. Teams also acted as a prompt for sessions on offer.</p>	
<b>MDG 9</b>	<b>LEARNING AND DEVELOPMENT UPDATE</b>	
	<p>Members noted that one newly Elected Member had recently attended the North West Employers training offer for newly elected Members in Salford.</p> <p>A full Induction Programme had been arranged for the new Member to be elected in the Halton Castle Ward on Thursday 25 November 2021. This would be held on Wednesday 1 December at the Municipal</p>	

	<p>Building in Widnes.</p> <p>The Group noted that should any Members or senior Officers wish to be considered as a new Member Mentor, there was an eLearning course on offer.</p> <p>There was a number of eLearning courses on offer for Members via the eLearning portal on the Intranet. If any Member needed assistance they should contact Alison Scott or contact training reception via the following link - <a href="mailto:Trainrec.Trainrec@halton.gov.uk">Trainrec.Trainrec@halton.gov.uk</a></p> <p>Members noted the offer was comprehensive and convenient to complete, as courses could be paused and finished when convenient.</p> <p>Members noted the LGA Website had a New Councillor Hub that contained updated information for Members, plus its own eLearning platform.</p> <p>Members noted the Modern.Gov App used to view Committee Agenda papers had been updated. Members should all now be using the new password protected App that listed "Halton Private" when opened. Should any Members require assistance, they should contact Peter Bressington – Members IT Officer. They could also contact Peter via Kathryn and the IT Helpdesk.</p>	
<b>MDG 10</b>	<b>ANY OTHER BUSINESS/MEMBER SUPPORT ISSUES</b>	
	<p>A member of the group mentioned the committee "Call In" process, and whether the timings involved for Part 2 Items on an Agenda could be considered. The Deputy Leader, who was also a member of the Group, stated that he would pass the comments to the Leader and Chief Executive for comment.</p>	
<b>MDG 11</b>	<b>DATE OF THE NEXT MEETING</b>	
	<p><b>RESOLVED:</b> The next meeting to be held in February 2022 at a date to be arranged to be held remotely via TEAMS.</p>	
	<p>The meeting closed at 6.13pm</p>	